

**EAST TROY COMMUNITY SCHOOL DISTRICT
BOARD OF EDUCATION
Regular Meeting Minutes – November 20, 2023**

The East Troy Community School District Board met in regular session on November 20, 2023. The meeting was called to order by President Ted Zess at 6:01 p.m followed by the Pledge of Allegiance. Board members also present were Anna Janusz, Dale Ames, and Steve Lambrechts.. Also present were Amy Foszpanczyk, Amy Jenquin, Amanda Jones, administrators/supervisors, and two guests. Ted Zess read the open meeting statement indicating that the meeting is open to the public as required by state statute and that notice of the meeting had been sent to the media and/or posted.

IV. APPROVAL OF AGENDA AS POSTED

A motion was made by Anna Janusz and seconded by Dale Ames for the approval of the agenda as posted. Motion carried unanimously.

V. APPROVAL OF MINUTES

A motion was made by Steve Lambrechts and seconded by Dale Ames for the approval of the regular board meeting minutes from October 23, 2023. Motion carried unanimously.

VI. PUBLIC PARTICIPATION PER BOARD POLICY

None.

VII. FINANCIAL REPORT

A motion was made by Dale Ames and seconded by Steve Lambrechts for the approval of October 2023 payments in the amount of \$1,857,571.27 and receipts in the amount of \$221,211.82 as reflected on the financial statements. Motion carried unanimously.

VIII. DISCUSSION/ACTION ITEMS

- A. Staffing recommendation(s): None.
- B. Staffing resignation: A motion was made by Anna Janusz and seconded by Dale Ames to accept the resignation of Austin Wilde. Motion carried unanimously.
- C. Traffic Analysis and Design will report findings of traffic study for E.T.M.S.: Don Lee from Traffic Analysis and Design shared findings from the traffic study at East Troy Middle School. To improve safety, it has been recommended that efforts be made to separate the movement of

buses, cars, and pedestrians. This would include the addition of a driveway to the west and a raised walkway and green space for pedestrian crossing only. All access to the parking lot would be through the new drive. No changes are proposed for bus operation. Mr. Lee also recommended that the new intersection be designated as an all way stop. This requires approval from the Department of Public Works. Costs to carry out this proposal will be gathered and presented to the Board.

- D. District and Building Strategic Priorities presentation: Administrators presented focus areas and goals for the 2023 - 2024 school year aligned to each of the four strategic priorities - support conditions for learner empowerment, cultivate a healthy organizational culture, increase family and community communication and engagement, and act as a good steward of district resources.
- E. Approval of course proposals (Science Pentathlon - MS, Animal Anatomy - MS, and AP Economics - HS): A motion was made by Anna Janusz and seconded by Dale Ames to approve the three courses as presented - Science Pentathlon for grades 6 - 8, Animal Anatomy for grades 7 and 8, and AP Economics for grades 11 and 12. Motion carried unanimously.
- F. Course change proposals: Jazz Ensemble (HS) - moving to an auditioned class, Mass Communication (HS) - name change to Speech, and Fine Art Survey (HS) - name change to Intermediate Art: A motion was made by Anna Janusz and seconded by Dale Ames to approve the course changes as presented - Jazz Band, Mass Communications to Speech, and Fine Art Survey to Intermediate Art. Motion carried unanimously.
- G. Use of District Facilities (Policy 830): A motion was made by Ted Zess and seconded by Dale Ames to approve the changes to Policy 830 as presented. Motion carried unanimously.
- H. Social media in the capacity of an educator / employee (Policy 523.1) - A motion was made by Dale Ames and seconded by Steve Lambrechts to approve the language change in Policy 523.1 as presented. Motion carried unanimously.
- I. Approval of continued partnership and letter of interest with PSI - A motion was made by Ted Zess and seconded by Dales Ames to approve the letter of intent with Performance Services Inc. Motion carried unanimously.
- J. Notice of school board election - Amy Foszpanczyk read the Notice of School Board Election.

IX. ADMINISTRATIVE REPORTS

- A. District Administrator Report:
 - i. District-wide personnel update - Amy Jenquin provided an update regarding the Benefits Specialist position, and Adam Trindl provided an update regarding the East Troy Middle School

Administrative Assistant position. While the process to fill these positions is ongoing, both positions remain open. Stacey Kuehn shared that the Business Education position has been posted and interviews will be held next week. Additionally, Amy Foszpanczyk presented recent challenges regarding personnel and the hiring process. These challenges include: increased turnover in staffing, educators leaving at various times throughout the school year, a decrease in the number of qualified applicants, and increased needs creating greater levels of stress and leading to staff burnout. Lindsey Harris shared that Little Prairie currently has 23 paraprofessionals. This is due to the nature that these positions are held to part-time. Managing this number of paraprofessionals has been a real challenge and creates additional transitions for students.

- ii. Facilities Subcommittee update - None.
- iii. CFAC (Citizens Facilities Advisory Committee) update - Amy Jenquin shared that the role of the CFAC is to provide meaningful input to the ETCSD admin team and the Board of Education. The goal is for the committee to consider potential solutions for district facility needs. This includes the following areas: safety and security, facility condition priorities, and educational adequacy. Solutions will be shared with the Facilities Subcommittee and eventually the board.

B. Business Manager Report:

- i. Budgeting for 2024-2025 assumptions and spectrum activity - Each board member completed a spectrum activity to assist with budget assumptions. Areas addresses include: student enrollment, open enrollment, salaries, health insurance, inflation for other expenses, the budgeting process, and long-term planning.
- ii. Baird financial information - Amy Jenquin provided a summary of financial information that was provided by Brian Brewer with Baird Public Finance. The documents provided information on the Revenue Limit and how extra funding is available through referenda. For debt through a referendum, the estimated current long-term interest rate is 4.8% for Wisconsin School Districts with a Aa2 Credit rating.

C. Director of Teaching and Continuous Improvement of Student Learning Report:

- i. Student Learning Subcommittee update - Amy Foszpanczyk shared information discussed at the October Student Learning Subcommittee meeting. Topics covered include: the middle school schedule, the social studies curriculum review process, and the work being done within the Human Growth and Development Advisory Committee.

- ii. Presentation related to Standardized Assessments from 2022-2023 school year will occur at the December board meeting - Amy Foszpanczyk reminded the board that state assessment data and state report cards for the district and schools will be presented at the December board meeting.

D. Director of Pupil Services: None.

E. School Board President's Report: None.

X. POLICY REVIEW AND DEVELOPMENT

None.

XI. COMMUNICATION / ANNOUNCEMENTS

None.

XII. BOARD OF EDUCATION – FUTURE ITEMS

None.

XIII. ADJOURN TO EXECUTIVE SESSION

Ted Zess made a motion to adjourn to executive session for the discussion of personnel issue - professional staff employment, update regarding former employee alleged misconduct, and current Title IX investigation as provided under s.s. 118.125, 19.85(1)(b), and 19.85(1)(c). Roll call vote to adjourn to executive session: Anna Janusz - Yes, Dale Ames-Yes, Steve Lambrechts-Yes. Motion carried unanimously and moved to executive session at 9:02 p.m.

XIV. RECONVENE TO OPEN SESSION

None.

XV. ADJOURNMENT

A motion was made by Ted Zess and seconded by Dale Ames to adjourn. Motion carried unanimously. Meeting adjourned at 9:31 p.m.

Respectfully submitted,

Steve Lambrechts